

Tempe Police Department
 Alarm Coordinator
 P.O. Box 29615
 Phoenix, AZ 85038-9615
 (480) 350-8778 / Fax (480) 350-8206
 www.tempe.gov/police/alarmprogram/

Alarm User Permit Application



PERMIT FEE :

Type of Premise: RESIDENCE \$10.00
 BUSINESS \$15.00

(Make check or money order payable to City of Tempe)

Do not write in this space (for official use only)

Issue Date: _____
 Permit #: _____
 Fee: Check #: Cash Waived
 Money Order: _____

Approved by: _____

PLEASE PRINT

Alarm User:

 Include Both Owner's Name and Business Name (if applicable)

Address of Alarm System Location:

 Street (include bldg, suite #, or apt #) Zip Code Premise Phone #

Mailing Address:
 (if different from above)

 Address (including bldg, suite #, or apt #)

 City State Zip

Responsible Parties With Keys to be Notified if Alarm is Activated:
 (Add Additional RP's On separate sheet)

_____ Name	_____ Position or Relation	_____ Day Phone	_____ Night Phone
_____ Name	_____ Position or Relation	_____ Day Phone	_____ Night Phone
_____ Name	_____ Position or Relation	_____ Day Phone	_____ Night Phone

Type of Alarm System on Premises:
 (indicate each with yes/no)

	Audible	Silent	*Sound Cutoff
Burglary	_____	_____	_____
Holdup/Robbery	_____	_____	_____
Panic	_____	_____	_____
Fire	_____	_____	_____

*If audible, how many minutes after activation before reset

Is System Monitored?

Yes No

Date of Last Inspection/Test: _____

Date

Who Monitors Your Alarm?

Company Name

Phone Number

Address/Suite #

City/State/Zip

What Alarm Company Services Your Alarm?

Company Name

Phone Number

Address/Suite #

City/State/Zip

Comments/Instructions:
 (To Help Responding Officers)

Residential Alarm Users 65 or Older are Exempt from Initial Permit Fee:

Date of Birth _____
Driver's License # or Social Security Number _____
State

Authorized Signature:

Date _____

DEAR ALARM OWNER AND/OR USER:

The Tempe City Council adopted an updated Alarm Ordinance amending Chapter 22 §75-82 of the City Code relating to and regulating alarms, which became effective January 1, 1992. Listed below, one (1) through eleven (11) is a brief highlight of the Alarm Ordinance. If you would like a complete copy of the Ordinance, please call the Alarm Unit at 480/350-8778 or go to www.tempe.gov/police/alarmprogram/

ALARM DEFINITION: ALARM means any mechanical or electrical device, system or service which is used to detect unauthorized entry into buildings or onto premises, or warn or alert others of an emergency or fire or of the commission of an unlawful act within the buildings or on the premises, to which the City is expected to respond. **CAR ALARMS AND ALARMS UTILIZED SOLELY FOR FIRE REPORTING OR MEDICAL EMERGENCIES DO NOT REQUIRE A PERMIT.**

1. A completed application shall be accompanied by an initial permit fee of **\$15.00** for Businesses and **\$10.00** for Residents.
2. Every alarm user shall obtain a permit from the City for an alarm within (30) days after the alarm is used or **becomes operational.**
3. Permits for alarms are required and renewable annually. The renewal fee for a Business is **\$15.00** each permit year and **free** for Residents if renewed by the expiration date.
4. Alarm permits which are not renewed by the expiration date shall be subject to a **late renewal administrative fee of \$50.00.**
5. The permit issued by the City shall be physically on the premises using the alarm and shall be available for inspection by the Alarm Coordinator.
6. The alarm user or permittee is required to notify the Alarm Coordinator of any changes in the information contained in the application or permit, and if the alarm is no longer being used, within ten (10) days after the effective date of such change. All information contained in the application is confidential.
7. Audible alarms **must** be equipped with an automatic sound emission cutoff feature which will stop the emission of sound within twenty (20) minutes after the alarm is activated.
8. It is a violation for an Alarm Business to sell, lease, install, replace or move an audible alarm which does not comply with this Section.
9. When any false alarm occurs by an alarm in ONE PERMIT YEAR, upon request by the City, the alarm user or owner shall submit to the Alarm Coordinator a letter specifying what corrective action has been taken to **PREVENT FUTURE FALSE ALARMS.**
10. Unless authorized by the Alarm Coordinator, no person shall use or cause to be used any **AUTOMATIC DIALING DEVICE OR TELEPHONE ATTACHMENT** that directly or indirectly causes a public primary telephone trunk of the City to be utilized.
11. Any subsequent false alarm occurring by an alarm in one permit year shall be considered an excessive false alarm and subject to service fees as follows:

NUMBER OF FALSE ALARMS & FEE AMOUNT	
RESIDENCE:	BUSINESS:
0 - 2 FREE (NO FEE)	0 - 1 FREE (NO FEE)
3 rd CALL \$50.00	2 ND CALL \$50.00
4 th CALL AND ABOVE IN \$50.00 INCREMENTS: (i.e. \$100.00 FOR THE 4 TH CALL, \$150.00 FOR THE 5 TH CALL, etc.)	3 RD CALL AND ABOVE IN \$50.00 INCREMENTS: (i.e. \$100.00 FOR THE 3 RD CALL, \$150.00 FOR THE 4 TH CALL, etc.)
EXCESSIVE AUDIBLE ALARM @ \$75.00 EACH	EXCESSIVE AUDIBLE ALARM @ \$75.00 EACH

Please complete and mail the attached alarm permit application along with the applicable fee. An **ALARM PERMIT NUMBER** and **DATE OF ISSUE** will be noted on the application and a copy returned to you. **ANY QUESTIONS, PLEASE CALL** the Alarm Unit at (480) 350-8778.